

**SOCIETY OF PROJECT MANAGERS
11TH ANNUAL GENERAL MEETING
MINUTES OF MEETING**

DATE : 27 July 2007, Friday
TIME : 1130 Hours to 1400 Hours
VENUE: Singapore Recreation Club
Lounge 1883 1st Floor
B Connaught Drive
Singapore 179682

9.01 CALL TO ORDER

The 11th Annual General Meeting was called to order at 1245 hrs by the President, Mr Chang Meng Teng. There were **42** members present and **13** proxies received from some members who were unable to attend.

9.02 CONFIRMATION OF 10TH AGM MINUTES

Minutes of the 10th AGM held on 06 September 2006 were presented for confirmation. There being no queries, it was proposed for adoption by Mr Khor Poh Hwa and seconded by Mr John Ting.

9.03 MATTERS ARISING

There were no matters arising brought up by members.

9.04 PRESIDENT'S ADDRESS

President thanked members of the SPM Council and the various Working Committee for the support and time they willingly gave to promote the objectives of the Society. He thanked CPG for the use of their facilities for SPM's Council Meetings and Merlynn for assisting with the Secretarial Services.

During the 2-year term of the last Council (2005 - 2007), SPM had continued our engagement with the MOU partners, both internationally and locally. We had been very active in the Global Alliance for Project Performance Standards (GAPPS) Workshop Sessions held in various venues of member-organizations through Hon. Secretary, Bernard Ho and Asst. Hon. Secretary, Yip Kim Seng, Bernard is now a Director of GAPPS Board and Kim Seng is a Member of the Assessment Panel.

Because of constraints in available operational funds, SPM's activities had been restricted to Singapore; with some participation in International Workshops and Conferences of GAPPS and China Project Management Committee (CPMC) respectively.

Notwithstanding our small membership, President is of the opinion that SPM is now better accepted and known as a national body representing the project management profession in the Building Construction Industry. By rotation, SPM chaired the Construction Industry Joint Committee (CIJC) for a one-year term (June 2006/July 2007). He was pleased to report, in the challenges posed by the ban on export of construction sand and disruption of supply of aggregate granites to the Industry, SPM was able to take the leadership role to persuade all member-organizations of CIJC with assistance from the Building Construction Authority (BCA), to work together as a team to find a sustainable solution for the Industry.

After much discussion and consultation, the CIJC finally came to an agreement on the principles, and issued a Cost Sharing Guideline for stakeholders of the Industry to use in their respective contracts negotiation to ensure construction schedules of on-going projects are not adversely affected by the challenges.

9.04 PRESIDENT'S ADDRESS (cont'd)

In this election year of SPM, he was very happy to see so many members offering themselves for election to serve SPM and its members. He hoped the in-coming Council would consider including in their agenda to achieve some of the goals which he could not deliver, as follows:

- (i) Establish Project Management as a profession.
- (ii) Organize structured courses on project management to increase standards of practice in project management and to improve standards of delivery in the Industry.
- (iii) Improve the financial strength of SPM.
- (iv) Continue on-going membership drive.
- (v) Continue on-going engagement with MOU partners for sharing and exchanging knowledge and experiences on the practice of project management.

9.05 ANNUAL REPORT OF THE 6TH COUNCIL for 2006/2007

The Honorary Secretary, Mr Bernard Ho presented the Annual Report tracing the major events and activities of the Society for 2006/2007. A copy of the Report was attached and circulated to all members on 05 July 2007.

There were no queries on this annual report and it was proposed for adoption by Mr Khor Poh Hwa and seconded by Mr John Ting.

9.06 ANNUAL ACCOUNTS FOR 2006/2007

Members were informed the accounts ended 31 March 2007 was circulated to all member on 05 July 2007.

President, Mr. Chang presented the annual account on behalf of the Hon. Treasurer. There was no query from members on the accounts presented. Mr. Chang informed members of the extraordinary income because of the rotational chairmanship held by SPM for the term June 2006 to July 2007. Each of the 8-member organization (SIBL, ACES, IES, REDAS, SCAL, SIA, SISV and SPM) contributes a sum of \$2000.00 towards the CIJC Secretariat Services provided. A total sum of \$16,000.00 was received. Of this sum \$12,000.00 is for SPM to provide the secretarial services for the CIJC and its member organizations. Ms. Katherine Chin was paid an approved allowance of \$2000.00 for her services for the term from June 06 to July 07. The Hon. Treasurer will be transferring custody of the CIJC Fund for a total sum of \$20,366.23 via cheque to SISV. SISV is now the chair of CIJC

9.07 CONSIDERATIONS OF ANY WRITTEN ITEMS PROVIDED TO HONORARY SECRETARY BEFORE 30 AUGUST 2006

No item was raised

9.08 ELECTION FOR 7TH COUNCIL (2007-2009)

As this is an Election Year for the 7th Council for 2007 to 2009, nominations received for the various posts are as follows :

Council Posts	Nominees (votes)	Proposer	Secunder
President (Received : 2 nominees)	a) Mr Yip Kim Seng (24) b) Mr Seah Choo Meng (31)	Mr Chua Hua Meng Mr Chang Meng Teng	Ms Ruby Lai Mr Bernard Ho
1st Vice President	Mr Lee Kut Cheung	Mr Yang Soo Suan	Mr Tan Kian Huay
2 nd Vice President	Mr Tan Kian Huay	Mr Dennis Chee	Mr Patrick Too
3 rd Vice President	Mr Bernard Ho	Mr Chang Meng Teng	Mr Tan Nguan Teck
Hon Secretary	Mr Tan Kok Siong	Mr Chua Hua Meng	Mr Mak Yew Cheong
Asst Hon Secretary	Ms Ruby Lai	Mr Yip Kim Seng	Mr Chua Hua Meng
Hon Treasurer	Mr Gasper Wong	Mr John Ting	Mr Dennis Chee
Asst Hon Treasurer	Ms Goh Swee Yee	Mr Tan Kian Huay	Mr Gasper Wong
8 Council Members (Received : 13 nominees)	a) Dr Christopher Leong (40) b) Ms Pauline Sim (39) c) AP Ting Seng Kiong (37) d) Mr John Ting (34) e) Mr Jimmy Loon (32) f) Mr Patrick Too (28) g) Mr Lee Soon Ghee (27) h) Mr Tan Joo Chuah (26) i) Ms Lee Pheck Yan (25) j) Mr Eng Wee Tong (24) k) Mr Edward D'Silva (23) l) Mr Jimmy Koh (20) m) Mr Felix Yeung (15)	Mr John Ting Mr Yip Kim Seng Mr Bernard Ho Dr Christopher Leong Mr Dennis Chee Dr Christopher Leong Mr Chua Hua Meng Mr Raymond Wan Mr Tan Kian Huay Mr Tan Kok Siong Mr Tan Nguan Teck Mr Lye Kuan Loy Dr Christopher Leong	Mr Bernard Ho Mr Lye Kuan Loy Mr Teoh Wooi Sin Ms Goh Swee Yee Mr Bernard Ho Mr Felix Yeung Ms Ruby Lai Mr Lee Yoon Seng Mr Wong Chee Wai Mr Lee Soon Ghee Mr Tan Boon Leong Mr Yip Kim Seng Mr Patrick Too

No voting needed for the posts of the 3 Vice Presidents, Honorary Secretary, Honorary Treasurer, Assistant Honorary Secretary and Assistant Honorary Treasurer.

2 members volunteered to be the voting scrutiners were: Mr Jonathan Sze Chi Young and Mr Frankie Fong.

Results for the elected 7th Council :

Council Post	Name
President	Mr Seah Choo Meng
1 st Vice President	Mr Lee Kut Cheong
2 nd Vice President	Mr Tan Kian Huay
3 rd Vice President	Mr Bernard Ho
Hon Secretary	Mr Tan Kok Siong
Asst Hon Secretary	Ms Ruby Lai
Hon Treasurer	Mr Gasper Wong
Asst Hon Treasurer	Ms Goh Swee Yee
1. Council Member	Dr Christopher Leong
2. Council Member	Ms Pauline Sim
3. Council Member	A/P Ting Seng Kiong
4. Council Member	Mr John Ting
5. Council Member	Mr Jimmy Loon
6. Council Member	Mr Patrick Too
7. Council Member	Mr Lee Soon Ghee
8. Council Member	Mr Tan Joo Chuah

9.08 ELECTION FOR 7TH COUNCIL (2007-2009) (contd)

In June 07, we submitted to Registry of Societies (ROS) to make some amendments to our Constitution; one of which is to increase the size of our council members up to 10 (instead of 8). Our application is still in process and if approved, we can invite the next 2 nominees (who has ranked 9th (Ms Lee Pheck Yan) & 10th (Mr Eng Wee Tong) positions by majority votes) to join as Council members.

9.09 ANY OTHER BUSINESS

a) Annual Dinner

SPM will be holding our Annual Dinner on 19 October 2007 with Mr Liew Mun Leong (President & CEO of CapitaLand Ltd) as the Guest-of-Honour.

President requests that members of respective organizations to support SPM on our Event and the associated Souvenir Programme. It is hoped that with more income received, we can organize more activities for members.

b) Appointment of Honorary Auditors (2007 – 2009)

2 internal auditors for SPM appointed are Mr Eng Wee Tong and Mr Yip Kim Seng.

c) Appointment of External Auditor

ACPA, who has been handling our accounts for several years, will be re-appointed. This is proposed by Mr John Ting and seconded by Ms Goh Swee Yee.

9.10 ADJOURNMENT OF AGM

The 11th AGM was adjourned at 1430 hrs with a vote of thanks to the President, Mr Chang Meng Teng. The President, in turn, thanked all members for their attendance and their continued support to the Society. The next 12th AGM will be chaired by our newly elected President, Mr Seah Choo Meng in 2008.

Recorded By : Ms Merlynn Yun (Secretariat)

Confirmed By : Mr Chang Meng Teng (President for 6th Council)

Date : 17 August 2007